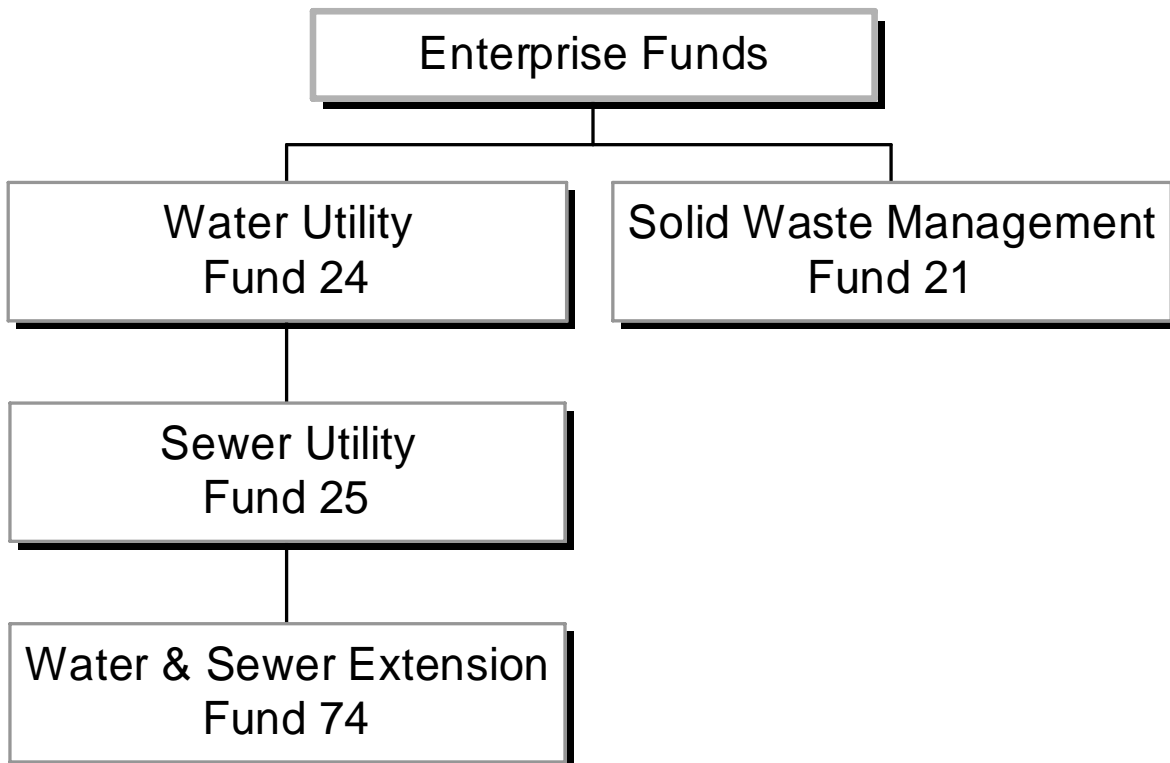


# Enterprise Funds



## Enterprise Funds

- ***Solid Waste Management Fund (Fund 21)*** - this fund accounts for the revenues and expenses relating to the County's waste management programs.
- ***Water Utility Fund (Fund 24)*** - accounts for the revenues and expenses of the water distribution system that supplies quality drinking water.
- ***Sewer Utility Fund (Fund 25)*** - accounts for the revenues and expenses of the sanitary sewer collection system.
- ***Water & Sewer Extension Fund (Fund 74)*** - accounts for the revenues and expenses for the development and construction of County water and sewer distribution systems.

## **Solid Waste Management Fund Fund 21**

### **Mission:**

To provide quality collection service and exceptional customer service, increase participation in the County's waste management programs, and develop information and incentives to improve the community's source reduction, recycling, buy-recycled, litter prevention and beautification habits.

### **Goals:**

- To provide friendly and efficient customer service.
- To continue to provide accurate information to all users regarding the rules governing the operation of each program offered at the facility.
- To look for ways to increase revenues, cut costs, and at a minimum, maintain a balanced budget.
- To accurately record and report all customer requests to the collection contractor and to the York County Utility Billing office to assure accountability, excellent customer service and proper billing for our customers.
- To remain in full compliance with all state and federal regulations.

### **Implementation Strategies for FY2007:**

- To increase public education efforts regarding proper recycling practices.
- Value Added Services – Conduct periodic, random customer service surveys to determine satisfaction rate.
- Continue a Juvenile Community Service Program to help cut cost and provide labor for the County's Recycling Center.
- Upgrade the Scale House system to provide better security and work on any regulations concerns with Allied Waste, formerly BFI, the County's contractor for Transfer Station Operations.
- Start construction of a new drop-off center for County residents currently planned in the CIP for FY2007.

### **Budget Issues:**

- In FY2003, an Administrative Assistant I and a part-time Scales Operator was provided to support the operations of Waste Management.
- In FY2005, an increase was provided for the Scales Operator and Recycling/Beautification Coordinator's positions from .75 to 1. A Recycling Center Attendant was provided to support the operations of Waste Management.
- In FY2006, funding reflected decreases in both revenues and expenses as a result of the revisions to the BFI contract.
- For FY2007, funding reflects increases for fuel, curbside collection program, and hauling and disposal services.

**SOLID WASTE MANAGEMENT FUND  
FUND 21  
FUND BALANCE SUMMARY FISCAL YEARS 2006 - 2007**

Beginning Fund Balance 7/1/2005		\$ (76,453)
Projected FY2006 Revenues		
Local	2,860,000	
State & Federal	-	
Other financing sources	<u>1,600,000</u>	
Total		4,460,000
Projected FY2006 Expenses	<u>3,775,954</u>	
Net Change		<u>684,046</u>
Projected Fund Balance 6/30/2006		607,593
Projected FY2007 Revenues		
Local	2,760,500	
State & Federal	-	
Other financing sources	<u>1,000,000</u>	
Total		3,760,500
Projected FY2007 Expenses	<u>4,217,616</u>	
Net Change		<u>(457,116)</u>
Projected Fund Balance 6/30/2007		<u>\$ 150,477</u>

**SOLID WASTE MANAGEMENT FUND  
FUND 21**

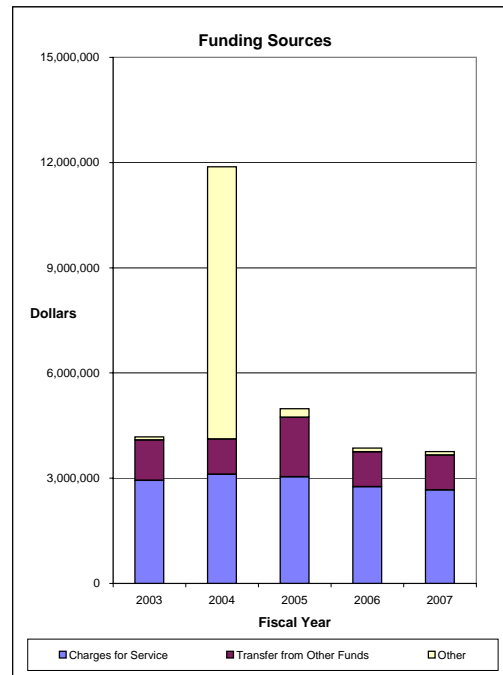
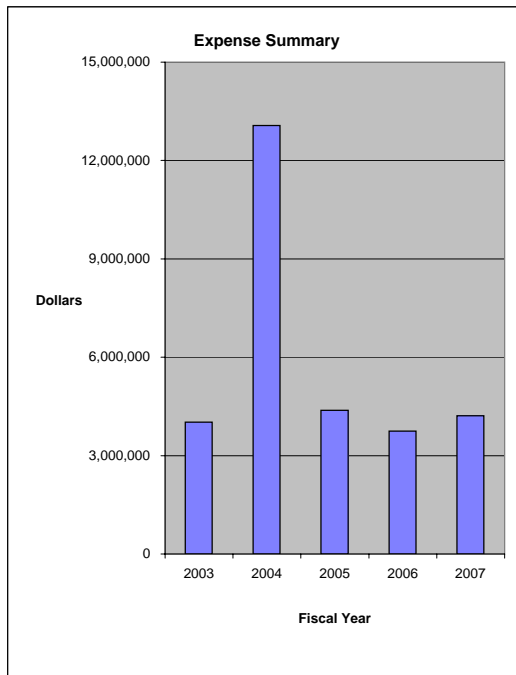
	FY2003 Actual Expenses	FY2004 Actual Expenses	FY2005 Actual Expenses	FY2006 Original Budget	FY2006 Estimated Budget	FY2007 Adopted Budget	%Change Original 2006/ Adopted 2007
<b><u>Expense by Activity</u></b>							
Solid Waste Administration	155,261	85,955	86,812	104,286	104,347	96,885	-7.10%
Solid Waste Collection & Disposal	2,320,795	10,985,179	2,522,529	1,958,849	1,959,037	2,392,324	22.13%
Transfer Station Operations	478,541	570,333	419,521	330,989	330,989	340,842	2.98%
Recycling	538,949	630,448	731,416	722,326	722,326	739,478	2.37%
Composting Operations/Leaf Collection	452,952	698,276	528,835	513,321	513,321	543,073	5.80%
Landfill Closure/Post-Maintenance	70,183	100,016	91,797	114,089	114,089	105,014	-7.95%
Land Acquisition	-	-	-	-	31,845	-	0.00%
<b>Total Expenses</b>	<b>4,016,681</b>	<b>13,070,207</b>	<b>4,380,910</b>	<b>3,743,860</b>	<b>3,775,954</b>	<b>4,217,616</b>	<b>12.65%</b>
<b><u>Expense by Category</u></b>							
Personnel Services	421,465	487,178	569,561	613,840	613,840	658,399	7.26%
Contractual Services	329,977	387,929	225,641	126,600	126,600	133,920	5.78%
Internal Services	44,429	57,112	64,158	60,500	60,500	84,760	40.10%
Other Charges	2,973,191	3,509,402	3,241,066	2,688,410	2,688,598	3,089,175	14.91%
Materials & Supplies	12,784	8,833	13,573	19,545	19,606	15,320	-21.62%
Leases & Rentals	1,657	-	-	1,000	1,000	1,000	0.00%
Capital Outlay	33,844	8,418,383	65,399	33,300	65,145	30,300	-9.01%
Contributions	-	-	-	-	-	382	100.00%
Principal	124,600	140,000	144,999	150,050	150,050	160,010	6.64%
Interest	73,045	59,507	54,825	49,060	49,060	43,030	-12.29%
Other debt service exps	1,689	1,863	1,688	1,555	1,555	1,320	-15.11%
<b>Total Expenses</b>	<b>4,016,681</b>	<b>13,070,207</b>	<b>4,380,910</b>	<b>3,743,860</b>	<b>3,775,954</b>	<b>4,217,616</b>	<b>12.65%</b>

% of Total FY2007  
Funding Sources

<b><u>Funding Sources</u></b>							
Permits, Fees, Regulatory Licenses	-	-	-	100	100	-	0.00%
Use of Money & Property	1,910	31,941	117,237	800	800	1,000	0.03%
Charges for Service	2,935,335	3,111,935	3,038,152	2,753,100	2,753,100	2,662,000	70.79%
Local Miscellaneous	78,511	116,147	127,006	106,000	106,000	97,500	2.59%
Comm Categorical Aid	-	1,406,811	-	-	-	-	0.00%
Fed Categorical Aid	-	6,209,021	-	-	-	-	0.00%
Non-Revenue Receipts	9,933	-	-	-	-	-	0.00%
Transfer from Other Funds	1,155,233	1,000,000	1,700,000	1,000,000	1,600,000	1,000,000	26.59%
<b>Total Funding Sources</b>	<b>4,180,922</b>	<b>11,875,855</b>	<b>4,982,395</b>	<b>3,860,000</b>	<b>4,460,000</b>	<b>3,760,500</b>	<b>100.00%</b>

**FTE's**

Management	1.00	1.00	1.00	1.00	1.00	1.00
Professional/Technical	2.25	2.25	2.50	2.50	2.50	2.50
Admin/Clerical	1.50	1.50	1.50	1.50	1.50	1.50
Trades & Crafts	6.45	6.45	7.70	7.70	7.20	7.20
<b>Total</b>	<b>11.20</b>	<b>11.20</b>	<b>12.70</b>	<b>12.70</b>	<b>12.20</b>	<b>12.20</b>



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## **Water Utility Fund Fund 24**

### **Mission:**

The mission of the Water Section is to provide exceptional customer service while operating a safe dependable water distribution system that supplies quality drinking water.

### **Goals:**

To complete the rehabilitation of Well #1 and turn the system over to the City of Newport News-Newport News Waterworks for operation and maintenance.

### **Implementation Strategies for FY2007:**

Finalize transfer of the water facilities of the County to Newport News Waterworks.

### **Budget Issues:**

- In FY2006, there were no significant changes.
- For FY2007, funding reflects the routine replacement of computers.

**WATER UTILITY FUND  
FUND 24  
FUND BALANCE SUMMARY FISCAL YEARS 2006 - 2007**

Beginning Fund Balance 7/1/2005			\$ 3,827,618
Projected FY2006 Revenues			
Local	497,000		
State and Federal	-		
Other financing sources	<u>-</u>		
Total		497,000	
Projected FY2006 Expenses		<u>487,319</u>	
Net Change			<u>9,681</u>
Projected Fund Balance 6/30/2006			3,837,299
Projected FY2007 Revenues			
Local	510,500		
State and Federal	-		
Other financing sources	<u>-</u>		
Total		510,500	
Projected FY2007 Expenses		<u>495,057</u>	
Net Change			<u>15,443</u>
Projected Fund Balance 6/30/2007			<u>\$ 3,852,742</u>



**WATER UTILITY FUND  
FUND 24**

	FY2003 Actual Expenses	FY2004 Actual Expenses	FY2005 Actual Expenses	FY2006 Original Budget	FY2006 Estimated Budget	FY2007 Adopted Budget	%Change Original 2006/ Adopted 2007
<b><u>Expense by Activity</u></b>							
Utility Operations	469,322	430,429	407,470	487,319	487,319	495,057	1.59%
Total Expenses	469,322	430,429	407,470	487,319	487,319	495,057	1.59%

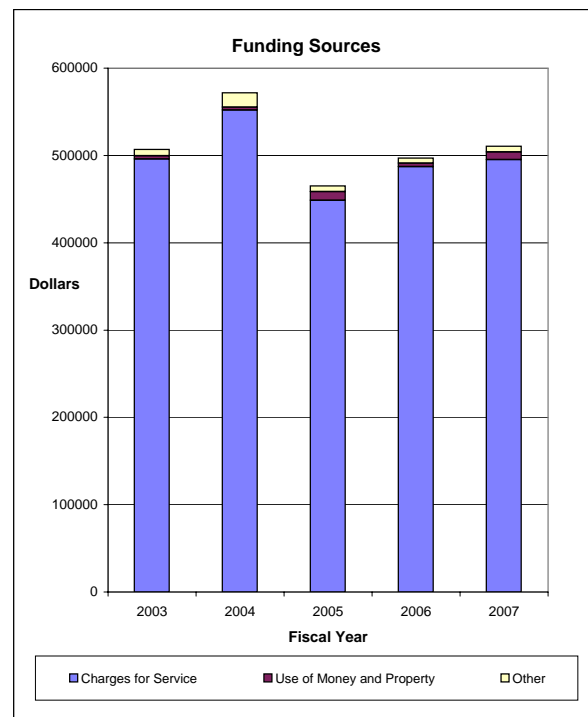
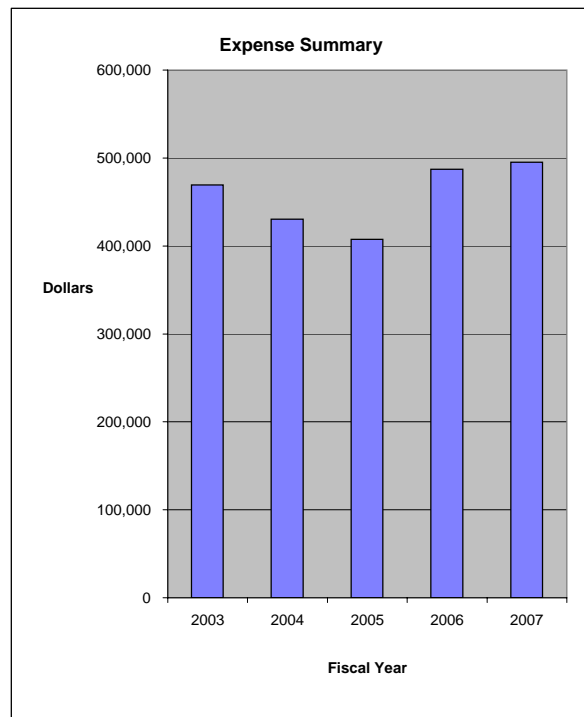
<b><u>Expense by Category</u></b>							
Personnel Services	62,406	61,507	64,336	67,306	67,306	71,244	5.85%
Contractual Services	15,542	11,423	4,728	15,775	15,775	15,775	0.00%
Internal Services	9,935	8,178	6,649	13,100	13,100	15,600	19.08%
Other Charges	357,189	325,668	306,742	368,850	368,850	367,750	-0.30%
Materials & Supplies	17,748	18,881	18,275	16,870	16,870	16,870	0.00%
Capital Outlay	1,730	-	1,772	-	-	2,400	100.00%
Contributions	4,772	4,772	4,968	5,418	5,418	5,418	0.00%
Total Expenses	469,322	430,429	407,470	487,319	487,319	495,057	1.59%

% of Total FY2007  
Funding Sources

<b><u>Funding Sources</u></b>							
Permits, Fees, Regulatory Licenses	6,582	16,520	6,531	6,000	6,000	6,500	1.28%
Use of Money & Property	3,532	3,123	9,992	4,000	4,000	9,000	1.76%
Charges for Service	496,084	551,983	448,616	487,000	487,000	495,000	96.96%
Local Miscellaneous	547	-	-	-	-	-	0.00%
Total Funding Sources	506,745	571,626	465,139	497,000	497,000	510,500	100.00%

**FTE's**

Trades & Crafts	1.50	1.50	1.50	1.50	1.50	1.50
Total	1.50	1.50	1.50	1.50	1.50	1.50



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## **Sewer Utility Fund Fund 25**

### **Mission:**

The mission of Utilities Engineering and Operations is to provide exceptional customer service while protecting the environment by designing and operating a dependable sanitary sewer collection system.

### **Goals:**

- Develop a cost accounting system for operations to better define the operational cost of each station, gravity systems vs. vacuum systems and the underground maintenance section.
- Keep up with the regulatory environment and the proposed Sanitary Sewer Overflows Regulations (SSO).
- Automate and maintain the “as-built” record drawings to keep the sanitary sewer interface file with GIS up to date and accurate.

### **Implementation Strategies for FY2007:**

- Develop an inventory and cost of the materials routinely used in operations and utilizes the Hansen Work Management Software to track and report.
- Participate with the Hampton Roads Planning District Commission (HRPDC) and attend technical programs and seminars offered.
- Develop a Sanitary Sewer Model for our infrastructure to help define capacity issues and provide a better tool for planning in the future.

### **Budget Issues:**

- In FY2003, two Construction/Maintenance positions were provided and funding for machinery and equipment was included.
- In FY2005, two Trades Mechanic positions and one Construction/Maintenance position were provided to assist with the growing infrastructure. Also, increased funding was provided for equipment and an outside storage building.
- In FY2006, increased funding was to provide support for vehicle maintenance charges, fire hydrant maintenance fees and an upgrade to MS Office software. The decrease in capital outlay was due to the one time purchase of equipment in FY2005 for the new positions.
- For FY2007, funding reflects the addition of a team of four, consisting of an Equipment Operator III, a Maintenance Technician and two Construction Worker II positions to maintain off road sanitary sewer and force main easements. Other increases are for fuel and radio maintenance associated with the new radio system, electrical service and repair and maintenance supplies.

**SEWER UTILITY FUND**  
**FUND 25**  
**FUND BALANCE SUMMARY FISCAL YEARS 2006 - 2007**

Beginning Fund Balance 7/1/2005			\$ 71,804,785
Projected FY2006 Revenues			
Local	6,509,300		
State and Federal	-		
Other financing sources	<u>-</u>		
Total		6,509,300	
Projected FY2006 Expenses		<u>6,126,034</u>	
Net Change			<u>383,266</u>
Projected Fund Balance 6/30/2006			72,188,051
Projected FY2007 Revenues			
Local	6,779,300		
State and Federal	-		
Other financing sources	<u>-</u>		
Total		6,779,300	
Projected FY2007 Expenses		<u>5,765,578</u>	
Net Change			<u>1,013,722</u>
Projected Fund Balance 6/30/2007			<u>\$ 73,201,773</u>

**SEWER UTILITY FUND  
FUND 25**

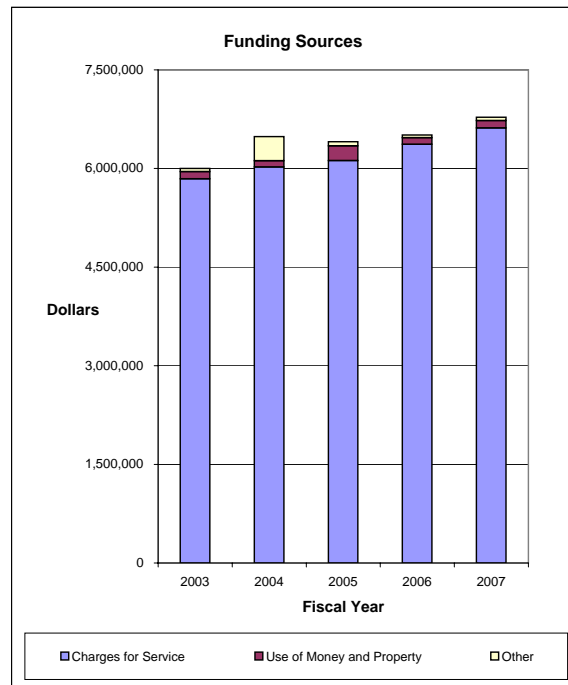
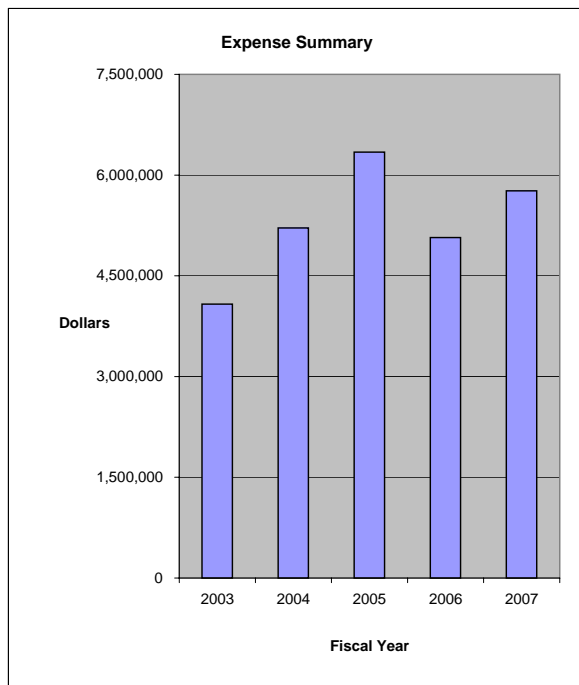
	FY2003 Actual Expense	FY2004 Actual Expense	FY2005 Actual Expense	FY2006 Original Budget	FY2006 Estimated Budget	FY2007 Adopted Budget	%Change Original 2006/ Adopted 2007
<b><u>Expense by Activity</u></b>							
Utility Operations	2,102,429	2,499,045	4,276,218	2,626,506	2,660,244	3,120,562	18.81%
Engineering	944,518	990,356	1,048,551	1,117,475	1,166,482	1,244,788	11.39%
Debt Service	709,259	706,448	527,053	710,446	710,446	671,328	-5.51%
Utility Construction	323,259	1,016,161	490,727	615,000	1,588,862	728,900	18.52%
<b>Total Expenses</b>	<b>4,079,465</b>	<b>5,212,010</b>	<b>6,342,549</b>	<b>5,069,427</b>	<b>6,126,034</b>	<b>5,765,578</b>	<b>13.73%</b>

<b><u>Expense by Category</u></b>							
Personnel Services	1,942,605	2,138,230	2,291,329	2,519,252	2,568,259	2,907,846	15.42%
Contractual Services	181,342	169,005	219,910	195,250	195,250	243,950	24.94%
Internal Services	164,341	180,164	194,151	186,500	186,500	262,790	40.91%
Other Charges	537,800	634,480	681,867	651,200	651,200	722,100	10.89%
Materials & Supplies	156,138	161,537	204,783	156,665	156,665	205,350	31.08%
Capital Outlay	384,298	1,218,065	553,462	645,600	1,653,200	747,700	15.81%
Contributions	3,672	4,071	3,983	4,504	4,504	4,504	0.00%
Principal	168,153	173,566	8,999	194,455	194,455	264,933	36.24%
Interest	538,980	530,968	510,377	513,491	513,491	400,895	-21.93%
Other debt service exps	2,126	1,914	7,677	2,500	2,500	5,500	120.00%
Transfers to Other Funds	10	10	1,666,011	10	10	10	0.00%
<b>Total Expenses</b>	<b>4,079,465</b>	<b>5,212,010</b>	<b>6,342,549</b>	<b>5,069,427</b>	<b>6,126,034</b>	<b>5,765,578</b>	<b>13.73%</b>

% of Total FY2007  
Funding Sources

<b><u>Funding Sources</u></b>							
Permits, Fees, Regulatory Licenses	46,930	47,904	63,962	40,000	40,000	50,000	0.74%
Use of Money & Property	110,736	93,966	223,234	100,000	100,000	112,000	1.65%
Charges for Service	5,842,755	6,023,632	6,120,238	6,369,300	6,369,300	6,617,300	97.61%
Local Miscellaneous	1,167	800	-	-	-	-	0.00%
Commonwealth Categorical Aid	-	38,407	-	-	-	-	0.00%
Federal Categorical Aid	-	169,443	-	-	-	-	0.00%
Non-Revenue Receipts	391	73,015	-	-	-	-	0.00%
Transfer from Other Funds	-	38,444	-	-	-	-	0.00%
<b>Total Funding Sources</b>	<b>6,001,979</b>	<b>6,485,611</b>	<b>6,407,434</b>	<b>6,509,300</b>	<b>6,509,300</b>	<b>6,779,300</b>	<b>100.00%</b>

<b><u>FTE's</u></b>							
Management	2.00	2.00	2.00	2.00	2.00	2.00	
Professional/Technical	15.50	15.50	15.50	15.50	16.50	16.50	
Admin/Clerical	1.25	1.25	1.25	1.25	1.25	1.25	
Trades & Crafts	24.50	24.50	27.50	27.50	27.00	31.00	
<b>Total</b>	<b>43.25</b>	<b>43.25</b>	<b>46.25</b>	<b>46.25</b>	<b>46.75</b>	<b>50.75</b>	



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## **Water & Sewer Extension Fund Fund 74**

### **Mission:**

The mission of the EDS project team is to insure that our projects are constructed properly and in accordance with the approved plans providing operations and our customers with a reliable and safe utility.

### **Goals:**

- To effectively manage projects so that the projects are completed on time and within budget.
- Review the design of proposed extensions for the constructability and cost.

### **Implementation Strategies for FY2007:**

None

### **Budget Issues:**

- In FY2006, increased funding was for support for the Burts Road water project, and sewer projects for Marlbank, Queens Lake and York Point.
- For FY2007, funding reflects increases for fuel and continued support for the Queens Lake and York Point sewer projects.

**WATER & SEWER EXTENSION FUND  
FUND 74  
FUND BALANCE SUMMARY FISCAL YEARS 2006 - 2007**

Beginning Fund Balance 7/1/2005		\$	-
Projected FY2006 Revenues			
Local	954,800		
State & Federal	-		
Other financing sources	<u>19,139,681</u>		
Total		20,094,481	
Projected FY2006 Expenses		<u>20,094,481</u>	
Net Change			<u>-</u>
Projected Fund Balance 6/30/2006			-
Projected FY2007 Revenues			
Local	1,528,000		
State & Federal	-		
Other financing sources	<u>5,298,728</u>		
Total		6,826,728	
Projected FY2007 Expenses		<u>6,826,728</u>	
Net Change			<u>-</u>
Projected Fund Balance 6/30/2007		\$	<u>-</u>



**WATER & SEWER EXTENSION FUND  
FUND 74**

	FY2003 Actual Expenses	FY2004 Actual Expenses	FY2005 Actual Expenses	FY2006 Original Budget	FY2006 Estimated Budget	FY2007 Adopted Budget	%Change Original 2006/ Adopted 2007
<b><u>Expense by Activity</u></b>							
Water & Sewer Extension Operations	267,339	284,055	317,593	644,312	412,820	426,728	-33.77%
Water Projects	938,322	523,781	25,275	140,000	1,566,215	-	-100.00%
Sewer Projects	3,012,158	2,157,582	3,255,305	8,700,000	18,115,446	6,400,000	-26.44%
<b>Total Expenses</b>	<b>4,217,819</b>	<b>2,965,418</b>	<b>3,598,173</b>	<b>9,484,312</b>	<b>20,094,481</b>	<b>6,826,728</b>	<b>-28.02%</b>

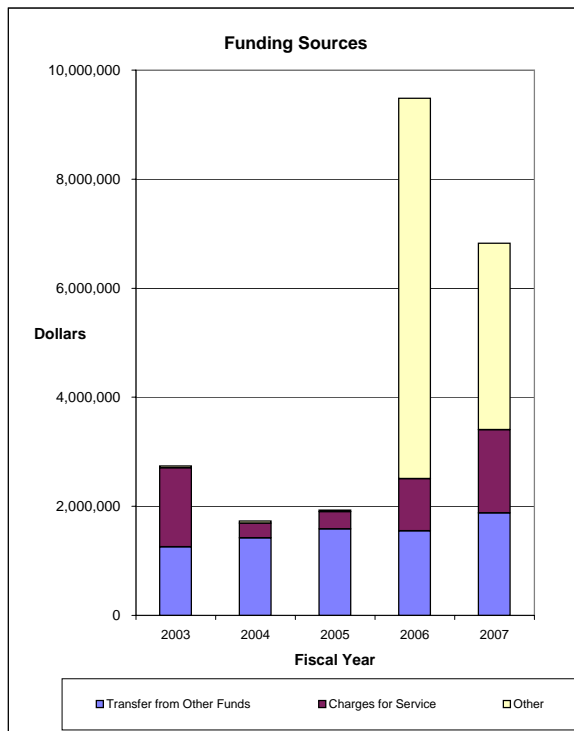
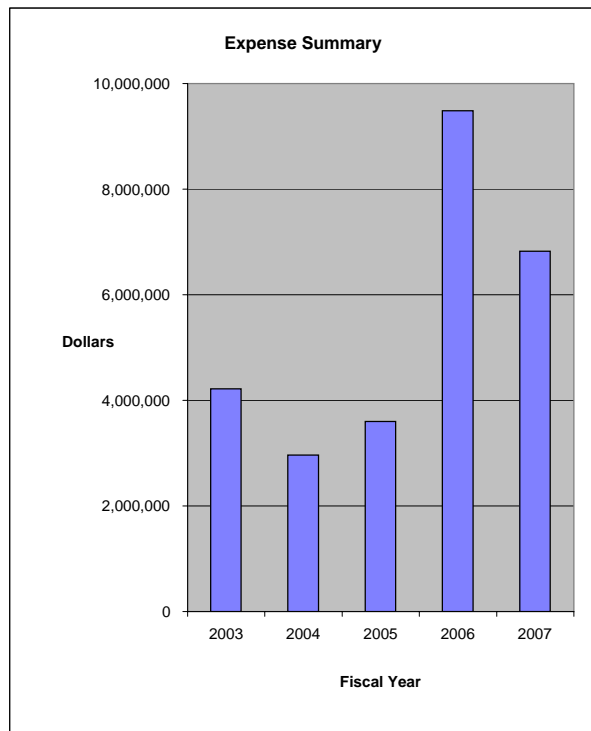
<b><u>Expense by Category</u></b>							
Personnel Services	197,573	221,445	255,965	523,592	292,100	302,378	-42.25%
Contractual Services	-	478	-	-	-	-	0.00%
Internal Services	6,853	9,823	11,005	9,300	9,300	14,400	54.84%
Other Charges	43,332	22,751	26,019	60,050	60,050	60,650	1.00%
Materials & Supplies	3,543	3,616	14,458	4,870	4,870	4,300	-11.70%
Capital Outlay	3,966,518	2,707,305	3,290,726	8,886,500	19,728,161	6,445,000	-27.47%
<b>Total Expenses</b>	<b>4,217,819</b>	<b>2,965,418</b>	<b>3,598,173</b>	<b>9,484,312</b>	<b>20,094,481</b>	<b>6,826,728</b>	<b>-28.02%</b>

% of Total FY2007  
Funding Sources

<b><u>Funding Sources</u></b>							
Use of Money & Property	24,221	17,847	25,856	-	-	-	0.00%
Charges for Service	1,448,009	270,533	317,001	954,800	954,800	1,528,000	22.38%
Local Miscellaneous	9,483	16,389	4,403	-	-	-	0.00%
Comm Categorical Aid	-	2,717	-	-	-	-	0.00%
Transfer from Other Funds	1,258,797	1,421,306	1,584,911	1,552,000	1,552,000	1,877,740	27.51%
Other Financing Sources	-	-	-	6,977,512	17,587,681	3,420,988	50.11%
<b>Total Funding Sources</b>	<b>2,740,510</b>	<b>1,728,792</b>	<b>1,932,171</b>	<b>9,484,312</b>	<b>20,094,481</b>	<b>6,826,728</b>	<b>100.00%</b>

**FTE's**

Management	1.00	1.00	1.00	1.00	1.00	1.00
Professional/Technical	3.00	3.00	6.00	6.00	3.00	3.00
	<b>4.00</b>	<b>4.00</b>	<b>7.00</b>	<b>7.00</b>	<b>4.00</b>	<b>4.00</b>



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